

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: NATASHA CAVENDER
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: January - February

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED			
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
10/1/10	2.30pm	4.30pm	Town Hall	Meeting & Cllr. Training	✓	12 miles	£	P	
13/1/10	1.30pm	4.30pm	Town Hall	Meeting & Cllr. Training	✓	12 miles			
17/1/10	7.30pm	9pm	" "	Sustainability Panel	✓	12 miles			
21/1/10	12.30pm	2pm	" "	Meeting & Cllr. Training	✓	12 miles			
31/1/10	5.30pm	7.30pm	" "	Youth Council meeting	✓	12 miles			
22/2/11	6.40pm	11pm	" "	Council meeting	✓	12 miles			
SUB TOTAL									
TOTALS CLAIMED						✓	72		
VAT RECEIPT ATTACHED						✓			

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

*Please delete as appropriate
 YES / NO*
 Date: 23/2/11

Signature of Member:

For Office Use Only

Democratic Services:	Authorised for Payment: <u>1</u>	Date: <u>02/03/11</u>
Payroll:	Input by:	Batch No:
Checked by:		Date:

MEMBERS' MILEAGE CLAIM FOK

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: NATALASHA LAVENDER
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: March - June

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
10/3/11	19:30	21:00	Town Hall	Sustainability Panel	✓	12	P	
14/3/11	17:30	19:30	Guild Hall	Youth Council		5		
18/5/11	6 pm	9:30pm	Town Hall	Development Control Training	✓	12		
19/5/11	6 pm	8:15pm	Town Hall	Licensing training	✓	12		
24/5/11	7 pm	9:30pm	" "	Mayor-making Council meeting	✓	12		
29/5/11	10:30am-12:30pm		St Mary's Church	Mayor's civic service		12		
6/6/11	7 pm	9:15pm	Town Hall	For Children's O+S Panel	✓	12		
9/6/11	9 am	1 pm	Windsor Racecourse	Olympic meeting C.V.P. <i>delivered a safe & secure games</i>		12		
SUB TOTAL						✓	60	
TOTALS CLAIMED							60	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED ~~YES~~
 *Please delete as appropriate
 Date: 9/6/11

Signature of Member:

For Office Use Only

Democratic Services:	Authorised for Payment: ✓
Payroll:	Input by: _____ Date: <u>21/06/11</u>
Checked by: _____ Date: _____	

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Airey
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 19

FOR ALLOWANCES FOR THE MONTH OF: June - August 2011

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLACE WHERE DUTY WAS PERFORMED	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO				PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £ P
13/6/11	6.30pm - 8.30pm	Town Hall	Sustainability Panel	✓	12	
11/7/11	7pm - 10pm	"	Highways, Transport + Environment panel	✓	12	
12/7/11	10am - 12pm	"	Transport Appeals Hearing	✓	12	
13/7/11	7pm - 8.30pm	"	Children's O+S panel	✓	12	
18/7/11	1.45pm - 3.30pm	cleaver youth + community centre	WMA Exec. Committee Meeting	✓	3	
26/7/11	7.30pm - 10.15pm	Town Hall	Full Council	✓	12	
27/7/11	5pm - 6.30pm	Guild Hall	Children's O+S panel (Task of Friday gp)	✓	6.5	
10/8/11	1.30pm - 2.40pm	Town Hall	Taxi Appeals	✓	12	
11/8/11	7.30pm - 9pm	"	Sustainability Panel	✓	12	
22/8/11	10am	"	Taxi Appeals	✓	12	
23/8/11	6pm	"	Special Highways, Transport + Environment O+S Panel	✓	12	
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.				SUB TOTAL		✓ 117.5
				TOTALS CLAIMED		✓ 117.5

VAT RECEIPT ATTACHED ✓ ~~YES~~
 *Please delete as appropriate
 Signature of Member: [Signature] Date: 23/08/11

For Office Use Only

Democratic Services: Authorised for Payment: [Signature] Date: 25/08/11

Payroll: Input by: _____ Date: _____

Checked by: _____ Date: _____

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Aney
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): 5

FOR ALLOWANCES FOR THE MONTH OF: August - sept

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLACE WHERE DUTY WAS PERFORMED	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM TO			PRIVATE CAR	Mileage	PUBLIC TRANSPORT (Receipts must be attached)	f	p
3/18	9.30am 12pm	WMVA - outside body training	WMVA	✓	4			
1/19	10am 1.15pm	Transport Appeals	Town Hall	✓	12			
1/19	6.30pm 8.45pm	Media Awareness Training	"	✓	12			
3/19	10am 12pm	Councillors' Surgery	Peased Street	X	4			
5/19	7pm 9.45pm	Children's O + S Panel	Town Hall	✓	12			
12/19	7pm 8.15pm	Highways, Transport + Environment O + S Panel	Town Hall	✓	12			
20/19	6.30pm 8.30pm	Charing Meetings Training	Town Hall	✓	12			
21/19	7pm 9pm	Big Society Panel	"	✓	12			
27/19	7.30pm 8.35pm	Council Meeting	Town Hall	✓	12			
21/19	10am 3.40pm	Taxi Appeals (morning + afternoon sessions)	York House	✓	5			
12/19	4pm 5.30pm	Clewer East + Park Neighbourhood Action Group (N.A.G.)	Windsor Police Station	✓	4			
29/19	10am 12pm	Transport Appeals	Town Hall	✓	12			
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.				SUB TOTAL		✓	109	
				TOTALS CLAIMED		✓	109	

VAT RECEIPT ATTACHED ✓
 YES / NO*
 *Please delete as appropriate
 Date: 29/9/11

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: (Signature)

For Office Use Only

Democratic Services:	Authorised for Payment:	Date:
Payroll:	Input by:	Batch No:
		04/10/11
		Checked by:
		Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Aiyem
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) ... 2

FOR ALLOWANCES FOR THE MONTH OF: October

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM				TIME TO	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
6/10/11	7.30pm	9.30pm	Donney Roving Lake	Volunteer of the Year Award - attended as outside body member of WMVA Exec. Board	✓	18	f	p
10/10/11	10.30am	12 pm	St. Peter's (of Eskel)	Meeting Head Mr. Entwistle as part of Children's O&S Panel - wing	✓	9.8		
20/10/11	7pm	9.30pm	Town Hall	Children's O&S Panel	✓	12		
26/10/11	2pm	4pm	Gloucester Youth + Community centre	WMVA (Outside body) Meeting		3		
27/10/11	10am	11.30am	Town Hall	Transport Appeals	✓	12		
SUB TOTAL					✓	51.8		
TOTALS CLAIMED					✓	51.8		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN.

BELOW AFTER READING THE DECLARATION Less any amount claimed/received from any other Authority/Body. OVERLEAF.

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

VAT RECEIPT ATTACHED

YES/NO

*Please delete as appropriate

Signature of Member: [Signature]

Date: 27/10/11

For Office Use Only

Democratic Services:

Authorised for Payment:

Input by:

Date:

Batch No:

Checked by:

Date:

Did not attend

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Avey
 COUNCILLOR (EMPLOYEE) NUMBER (as found on pay slip): 9

FOR ALLOWANCES FOR THE MONTH OF: November

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES		TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO			PRIVATE CAR	Mileage	PUBLIC TRANSPORT (Receipts must be attached)	£
2/11/11	10am - 11am	Town Hall	Transport Appeals	<input checked="" type="checkbox"/>	12		
7/11/11	7pm	"	Highways O&S	<input checked="" type="checkbox"/>	12		
3/11/11	11am - 12.30pm	Legoland	Representing residents in meeting of ^{Divisional Director} SVE Kemp.	<input checked="" type="checkbox"/>	5.5		
21/11/11	4pm	York House	Big Society Panel	<input checked="" type="checkbox"/>	4.6		
23/11/11	10am		Transport Appeals	<input checked="" type="checkbox"/>			
				SUB TOTAL			
				TOTALS CLAIMED			

VAT RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Date: 23/11/11

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: _____

Authorised for Payment: _____

Payroll: _____

Date: 24/11/11

Batch No: _____

Checked by: _____

Date: _____

Not entered due to missing partner's family breakdown

MEMBERS' MILEAGE CLAIM FO A

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD
 CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natascha Ainey
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: Nov - Dec

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
28/11/12	7pm	9:30pm	Town Hall	Children's O&S	✓	12		
6/12/11	6:30pm	9pm	" "	Children's O&S + Full Council	✓	12		
7/12/11	7:30pm	8:45pm	" "	Sustainability panel	✓	12		
9/12/11	6pm	7pm	Alexandra Gardens	Launch of Windsor on Ice	✓	4		
19/12/11	9:30am	11:30am	Town Hall	Taxi Appeals	✓	12		
5/12/11	1pm	3pm	" "	Meet Cliff Tomerre: new Deputy lead Member role.	✓	12		
<p>PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. <i>PR = Paul Reach</i></p>						SUB TOTAL	64	
						TOTALS CLAIMED	64	

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED ✓ YES / NO *

*Please delete as appropriate

Date: 19/12/11

Signature of Member:

For Office Use Only

Democractic Services: Authorised for Payment: ✓ Date: 21/12/11
 Payroll: Input by: _____ Date: _____
 Checked by: _____ Date: _____

MEMBERS' MILEAGE CLAIM FOR

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Airey
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: Jan. 11

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £
9/1/12	7pm - 9pm	Town Hall	Big Society Panel	✓	12
11/1/12	1.10pm - 3.15pm	4 Marlborough Road	Deputy role - meeting w/ Army Form re: Youth Service	✓	10.5
16/1/12	5.30pm - 7.30pm	Manor, District Windsor Youth Centre	Deputy role: visiting youth centres w/ Lisa Duncan	✓	16
18/1/12	7pm - 9.10pm	Town Hall	highways O&S	✓	12
19/1/12	7.30pm - 8.50pm	" "	Sustainability Panel	✓	12
23/1/12	7pm - 9pm	" "	Highways O&S	✓	12
25/1/12	7pm - 9.15pm	" "	Children's O&S	✓	12
26/1/12	5.30pm - 7pm	Windsor Youth Centre	Deputy role - Youth Council Cabinet Meeting	✓	4
30/1/12	12pm - 1pm	Windsor Youth Centre	Meet Chair of Exec Board - Outside Body	✓	3
30/1/12	5.30am - 7pm	Windsor Youth Centre	Deputy role: Youth Council meeting	✓	4
SUB TOTAL				✓	97.5
TOTALS CLAIMED					97.5

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES NO
 Please delete as appropriate

Signature of Member: Natasha Airey Date: 28/2/12

For Office Use Only	Authorised for Payment: <u> </u>	Date: <u>29/02/12</u>	Batch No: <u> </u>
Democratic Services:	Input by: <u> </u>	Date: <u> </u>	Checked by: <u> </u>
Payroll:			Date: <u> </u>

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Airey
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): 1800002

FOR ALLOWANCES FOR THE MONTH OF: February

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM TO			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
1/12/12	2pm - 4pm	Gardener's Hall	WMA meeting (outside body)	✓	3.5	£	P
6/12/12	7pm - 9pm	Guildhall	Windsor Town Forum	✓	5.5		
7/12/12	7pm - 9:30pm	4 Marlborough Road	Deputy role: Meet Kim Baxter (Chair of Management Committee) at 4 Marlborough Road & visit youth session	✓	10.5		
8/12/12	10am - 12:45pm	Town Hall	Deputy role: Attend match interviews at Alternative University. Then meet Claire McCreey & attend training session	✓	12		
10/12/12	9:30am - 10:45am	Town Hall, Leisure Office	Deputy role: meeting re Intensive Family Support project with Julie Peacher	✓	12		
21/12/12	4pm - 5pm	Windsor Youth Centre	Deputy role: Meet Danny Gorman re Youth Centres	✓	4		
21/12/12	6pm - 8pm	Town Hall	SACRE meeting	✓	12		
22/12/12	4pm - 5:30pm	Lane House, Slough	Deputy role: Berks East Women's Aid event	✓	10.74		
24/12/12	3pm - 6pm	Town Hall	Deputy role: Meet Cllr Quirk & Cliff Turner	✓	12		
25/12/12	10:30am - 11:30am	4 Marlborough Road	Deputy role: Youth Council Training Day	✓	10.5		
28/12/12	7:30pm - 9:50pm	Guild Hall	Full Council	✓	5.5		
SUB TOTAL				✓	97.9		
TOTALS CLAIMED				✓	97.9		

YES/NO
 *Please delete as appropriate

Date: 28/12/12

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

Signature of Member: [Signature]

For Office Use Only	Democratic Services: _____	Date: <u>29/02/12</u>	Batch No: _____
Payroll: _____	Input by: _____	Checked by: _____	

Authorised for Payment: _____	Date: _____
Input by: _____	Checked by: _____

EMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Avey
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....1

FOR ALLOWANCES FOR THE MONTH OF: March - April 2012

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
5/3	6pm	9pm	Town Hall	Highways O&S	✓	12		
13/3	7pm	8.15pm	" "	Big Society Panel	✓	12		
19/3	7.30pm	9.15pm	" "	Sustainability Panel	✓	12		
20/3	7.30pm	9.15pm	" "	Children's O&S	✓	12		
5/4	5.45pm	6.45pm	" " (St. Ives House)	Deputy role: IFSP meeting	✓	12		
16/4	7pm	9.20pm	Clewer Y+G Centre	Children's O&S	✓	3		
17/4	7.30pm	10.30pm	Town Hall	Full Council	✓	12		
26/4	5.30pm	6.45pm	" "	Meeting re: Windsor Town Forum Neighbourhood Plan; Henry Smith 6172	✓	12		
26/4	7.30pm	9.40pm	Guildhall	Cabinet - present my IFSP Cabinet Paper	✓	5.5		
SUB TOTAL							92.5	
TOTALS CLAIMED							92.5	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

SB = Sarah Ball

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES NO
 Please delete as appropriate

Date: 26/4/12

Signature of Member:

For Office Use Only	Date: <u>09/05/12</u>	
Democratic Services:	Authorised for Payment:	Checked by:
Payroll:	Input by:	Date:

SB